

Attendance List

3rd Olympic Board Meeting

2.45pm 18 October 2005
Committee Room 13
House of Commons SW1A 0AA

Chair:

Rt. Hon Tessa Jowell

Secretary of State for Culture, Media and Sport

Present:

Mr Ken Livingstone

The Mayor of London

Lord Coe

Chairman

London Organising Committee of the Olympic Games

Lord Moynihan

Chairman

British Olympic Association [*by conference call*]

In Attendance:

Dame Sue Street

Permanent Secretary

Department for Culture, Media and Sport

Mr Paul Bolt

Director, Olympic Board Secretary

Olympic Board Secretariat

Mr Simon Clegg

Chief Executive

British Olympic Association

Mr Neale Coleman

Director of Business Planning and Regeneration

Greater London Authority

Mr Andy Crump

Olympic Board Secretariat

Ms Sara Friend

Director of Legal Services

British Olympic Association

Mr Jeff Jacobs

Director General

Department for Culture, Media and Sport

Mr Mark Lillie

Accenture

Mr Keith Mills

Interim Chief Executive

London Organising Committee of the Olympic Games

Ms Alison Nimmo

Interim ODA

Mr Mike Power

Chief Operating Officer

London Organising Committee of the Olympic Games

Mr Matthew Symes

Interim Director, Olympic Games Unit

Department for Culture, Media and Sport

Meeting Summary

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Procedural Notes:

- *The Chairman of the British Olympic Association attended by conference call*
- *A representative from the interim ODA attended for part of the meeting.*
- *A representative from Accenture attended for part of the meeting.*

The Minutes of the 2nd Olympic Board Meeting were agreed. In discussion of the Minutes, it was agreed that the BOA and DCMS would meet to discuss the elite sport support.

Programme Workshops: Accenture reported that the workshops proposed at the 28 July meeting of the Board had now been completed. The workshops had covered six major areas:

- Olympic Programme Objectives;
- Programme Management;
- Detailed roles and Responsibilities;
- OGC Role in Delivery;
- Legacy; and
- Communications.

Recommendations from the workshops would be reported in due course.

Olympic Brand Development and Protection: LOCOG gave the Board an outline of the work underway to develop their brand and concomitant revenue generation, emphasising that effective brand protection was vital to ensure future revenues.

Design Optimisation: The Board was updated by the interim ODA on the latest position of the design optimisation exercise and the impacts the proposals were discussed.

Aquatic Centre: Work was underway to review the project and to provide options for the timing of the completion of the venue. The Board welcomed the review, saying that it was imperative that this flagship project come in on budget.

Costs Review: The Board was advised that a review would be carried out to consider and challenge all costs.

Olympic and Paralympic Bill: The Chair reported that the London Olympics Bill was making good progress and was expected out of Committee that day, a week ahead of schedule.

Labour Market Capacity: The Chair requested that a report be brought to the next meeting of the Board considering labour market capacity, and addressing the opportunities presented to develop local skills, engage with the Learning and Skills Council, and utilise ethical employment standards.

LOCOG Budget: Keith Mills reported that London 2012 Ltd had now completed their final financial reports, that they were under the £20m public sector funding allowance by £1.4m. This information had been shared with the Select Committee that morning.

The next meeting would convene on 7 November 2005