

Attendance List

13th Olympic Board Meeting

3.30 pm Wednesday 15 November 2006
Rm GCR2,
Department for Culture, Media and Sport
2-4 Cockspur Street
SW1Y 5DH

Apologies were received from
Richard Caborn

Minister for Sport

Chair:

Rt. Hon Tessa Jowell

Secretary of State for Culture, Media and Sport

Present:

Mr Ken Livingstone

The Mayor

Lord Coe

Chairman
London Organising Committee of the Olympic Games

Lord Moynihan

Chairman
British Olympic Association

In Attendance:

Mr Jonathan Stephens

Permanent Secretary
Department for Culture, Media and Sport

Mr Simon Clegg

Chief Executive
British Olympic Association

Mr Neale Coleman

Director of Business Planning and Regeneration
Greater London Authority

Mr Paul Deighton

Chief Executive
London Organising Committee of the Olympic Games

Ms Sara Friend

Director of Legal Services
British Olympic Association

Mr David Higgins

Chief Executive
Olympic Delivery Authority

Ms Maureen Holkham

Olympics and Thames Gateway Team
Greater London Authority

Sir Keith Mills

Deputy Chairman
London Organising Committee of the Olympic Games

Mr Hosam Mostafa

Head of Programme Office
Olympic Programme Support Unit

Mr Jeff Jacobs

Director General
Government Olympic Executive

Mr Mike Power

Chief Operating Officer
London Organising Committee of the Olympic Games

Ms Sue Riley

Head of Secretariat
Olympic Programme Support Unit

Also in Attendance:

Ms J Paraskova

Chief Executive of Olympic Lottery Distributor

Meeting Summary

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3.30 pm Wednesday, 15 November 2006
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Introduction of the Chair of the Olympic Lottery Distributor (OLD)

The Secretary of State welcomed Janet Paraskeva, the Chair of the Olympic Lottery Distributor to the meeting. Ms Paraskeva had recently given evidence to the Culture Select Committee on Olympic lottery funding.

Ms Paraskeva welcomed the opportunity to attend the Board meeting and was keen for OLD to be engaged as an active member of the Olympic family, whilst recognising that it would not be appropriate for them to sit as full Members on the Olympic Board itself. She was of the view that it was important for OLD to be kept fully informed, and be invited to attend Olympic Board meetings as appropriate.

It was reported that the lottery had currently raised over £70M, and was on track to continue to maintain sale levels despite a fall during the summer period.

The Chair thanked Ms Paraskeva for attending.

Minutes:

The Minutes and Action Sheet of the 12th Olympic Board Meeting were agreed.

Programme Progress Report:

Progress across the four strategic objectives since the previous meeting included:

- Technology: LOCOG had recently completed a project review with the IOC, out of which agreement had been reached on the engagement levels and staffing plans of LOCOG Sponsors in this

area. LOCOG would shortly be appointing ERP and back office system advisors.

- Finance: Deloitte had been appointed as internal audit advisors to LOCOG, and Price Waterhouse Coopers had been appointed as insurance advisors.
- Agreement had also been reached on establishing a LOCOG Medical Advisory Group and an Olympic Security Directorate
- Communications: the London Assembly had questioned Lord Coe and Paul Deighton on 10 October. LOCOG sustainability officers had also attended the London Assembly Environment Committee on 12 October. The Director of Communications, LOCOG, had also presented on Press Operations to the IOC Press Commission in Beijing.
- Masterplan: The Environmental Impact Study on the Olympic Park and the Transport Assessment had commenced.
- Employment Skills/Volunteering: The Employer Accord and pre-volunteering programme were launched at 11 Downing Street on 17 October.
- Elite Sport: The BOA had held a two day workshop on Beijing 2008 team leaders.
- UK School Games: The final bids for cities to host the UK School Games 2008-2011 were scheduled to be submitted by 16 October.

Reports For Information:

It was noted that the London Sustainable Development Commission had established a Sub-Group with overarching responsibility for assurance in respect of the London 2012 Games, in partnership with the UK Sustainable Development Commission.

An open recruitment process had taken place for the appointment of the Chair and Mr Shaun McCarthy had been appointed in September. Further

appointments to the Sub-Group would be made shortly through an externally advertised selection process.

ODA Business Plan:

David Higgins presented the report.

The ODA is required by its Management Statement and Financial Memorandum to develop a Corporate Plan and Business Plan. The Corporate Plan covers the lifetime of the ODA from set-up to the London 2012 Games and wind up when legacy handover is complete. The Business Plan provides an operational plan for delivery and performance.

The Board approved the ODA Business Plan for 2006/07.

Appointment of ODA Chairman:

The Chair reported that Sir Roy McNulty had kindly agreed to act as Chairman until a new appointment could be made, which would not be before February 2007.

Update by the Secretary of State on the Culture Select Committee:

The Chair reported that she was due to appear before the Culture Select Committee on 21 November, and the likely areas of questioning were anticipated to be focused on Programme progress, costs and legacy.

Update on Nations & Regions:

Sir Keith Mills, Deputy Chairman of LOCOG, gave a brief update to the Board on the recent Nations & Regions meeting. Each of the Regions had presented their Delivery Plans which identified six main topics for discussion, including:

- Business Opportunities
- Skills and learning
- Tourism
- Volunteering
- Culture
- Youth & Sport

Sir Keith Mills reported that he had been impressed by the quality and consistency of the Plans across the Regions.

Update on the London Assembly Plenary Meeting:

Sir Roy McNulty informed the meeting that both he and David Higgins had attended the London Assembly Plenary session at 10am that day. Questions had been asked about the recent resignation of the ODA Chairman, progress of the Programme and budget and cost issues.

The next Olympic Board Meeting will be convened on 13 December at 3pm and will be Chaired by the Mayor.