

# Attendance List

## 1<sup>st</sup> Olympic Board Meeting

10am 28 July 2005  
DCMS Offices, 2 – 4 Cockspur Street  
London SW1Y 5DH

### Chair:

**Rt. Hon Tessa Jowell**

**Secretary of State for Culture, Media and Sport**

### Present:

**Mr Ken Livingstone**

**The Mayor of London**

**Lord Coe**

**Chairman**  
London Organising Committee of the Olympic Games

**Mr Craig Reedie**

**Chairman**  
British Olympic Association

### In Attendance:

**Dame Sue Street**

**Permanent Secretary**  
Department for Culture, Media and Sport

**Mr Paul Bolt**

**Director, Olympic Board Secretary**  
Olympic Board Secretariat

**Mr Simon Clegg**

**Chief Executive**  
British Olympic Association

**Mr Neale Coleman**

**Director of Business Planning and Regeneration**  
Greater London Authority

**Mr Andy Crump**

**Olympic Board Secretariat**

**Ms Sara Friend**

**Director of Legal Services**

**Mr David Lunts**

British Olympic Association  
**Executive Director, Policy and Partnerships**  
Greater London Authority

**Mr Keith Mills**

**Interim Chief Executive**  
London Organising Committee of the Olympic Games

**Mr Mike Power**

**Chief Operating Officer**  
London Organising Committee of the Olympic Games

**Mr John Oughton**

**Office of Government Commerce**

**Ms Nicky Roche**

**Sports Director**  
Department for Culture, Media and Sport

# Meeting Summary

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*Procedural note:*

*A representative from the Office of Government Commerce attended part of the meeting.*

The Chair opened the 1<sup>st</sup> Olympic Board Meeting by congratulating all concerned and thanking them, and their organisations, for the part they had played in delivering the successful outcome for the London 2012 bid on the 6<sup>th</sup> July. The Chair commended the high level of teamwork in the bid stage, which had undoubtedly contributed to its success.

Progress since the 6<sup>th</sup> July was discussed and it was noted that the Olympic Bill had been introduced to the House of Commons on 14<sup>th</sup> July with the second reading on 21<sup>st</sup> July. The launch of the first Olympic Lottery game had taken place on 27<sup>th</sup> July. Progress had also been achieved in the first stages of preparation for the land remediation work and under grounding the power lines in the Olympic Park.

Delivery of the overall Olympic Programme was discussed and it was agreed that high-level workshops would be convened and facilitated by an independent expert in programme management. The aim of the workshops would be to discuss and agree the common Olympic Programme Objectives for the main Stakeholders; London Organising Committee of the Olympic Games (LOCOG); Government (led by the Department for Culture, Media and Sport); The Mayor; the British Olympic Association; and the Olympic Delivery Authority (ODA).

It was agreed that once the common objectives had been agreed, mechanisms for reporting and monitoring the delivery of the objectives would be put in place by individual organisations and progress reported to the Board through the Olympic Board Secretariat.

Following the International Olympic Committee's (IOC) decision in Singapore to change the 2012 Olympic Sports Programme and the tragic events of 7<sup>th</sup> July all stakeholders were involved in a review of the London 2012 Olympic and Paralympic plans. It was agreed that the review and optimisation of plans would focus on: security measures for athletes and spectators; post Games legacy to London and the UK; and the control of costs and complexity of delivering the Games.

It was agreed that any proposed changes would be presented to the Board for discussion and a site visit arranged so that changes could be viewed in context. It was noted that any changes to the competition and non-competition venues contained in the Candidature File would have to be agreed by the IOC, and in the case of the competition venues, with the International Federation of the sport affected by the changes.

The Board were advised of the progress being made in the establishment of LOCOG and ODA. It was noted that negotiations for joint accommodation for LOCOG and the ODA in Canary Wharf were progressing well and favourable terms had been agreed. The global search for a Chief Executive of LOCOG would begin in September and progress would be reported to the Board.

It was noted that the Chair of the IOC Co-ordination Commission would be visiting London in August and also that a series of orientation meetings would begin in November and technical advice made available to LOCOG. The interim Chief Executive would also be meeting with a number of people involved in delivering previous Games and information from these meetings and discussions would be fed into the workshops on delivery programme objectives.

The Chair asked that suggested items for the Agendas of future Olympic Board Meeting should be forwarded to the Olympic Board Secretariat along with availability for meetings.

The next Olympic Board Meeting would convene on 13<sup>th</sup> September 2005