

Attendance List

14th Olympic Board Meeting

3pm Wednesday 13 December 2006

Greater London Authority, City Hall,
SE1 OAA

Apologies were received from David Higgins (Chief Executive, ODA) and Paul Deighton (Chief Executive, LOCOG)

Chair:

Mr Ken Livingston

The Mayor

Present:

Rt. Hon Tessa Jowell

Secretary of State for Culture, Media and Sport

Lord Coe

Chairman

London Organising Committee of the Olympic Games

Lord Moynihan

Chairman

British Olympic Association

In Attendance:

Mr Richard Caborn

Minister for Sport

Department for Culture, Media & Sport

Mr Simon Clegg

Chief Executive

British Olympic Association

Mr Neale Coleman

Director of Business Planning and Regeneration

Greater London Authority

Mr Dennis Hone

Director of Finance

Olympic Delivery Authority

Mr David Howarth

Director & Secretary to the Board

Olympic Programme Support Unit

Ms Sara Friend

Director of Legal Services

British Olympic Association

Ms Maureen Holkham

Olympics and Thames Gateway Team

Greater London Authority

Sir Keith Mills

Deputy Chairman

London Organising Committee of the Olympic Games

Mr Hosam Mostafa

Head of Programme Office

Olympic Programme Support Unit

Mr Jeff Jacobs

Director General

Government Olympic Executive

Mr Mike Power

Chief Operating Officer

London Organising Committee of the Olympic Games

Mr Jonathon Stephens

Permanent Secretary

Department for Culture, Media & Sport

Ms Sue Riley

Head of Secretariat

Olympic Programme Support Unit

Also in Attendance:

Ms A Nimmo
Director of Design & Regeneration
Olympic Delivery Authority

Mr Jerome Frost
Head of Design
Olympic Delivery Authority

Ms Paula Hirst
Sustainability Adviser
Olympic Delivery Authority

Meeting Summary

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3pm Wednesday, 13 December 2006
Mayor's Conference Room
Greater London Authority
The Queen's Walk
London SE1 OAA

Minutes:

The Minutes and Action Sheet of the 13th Olympic Board Meeting were agreed.

Programme Progress Report:

Progress across the four strategic objectives since the previous meeting included:

- LOCOG had begun to draft the Games Foundation Plan in accordance with IOC guidelines.
- Deloitte and Touch had been appointed as the internal audit advisors for LOCOG with Price Waterhouse Coopers appointed as insurance advisors. Accenture had been appointed as the supplier of Back Office Services (BOSS).
- The Invitation to Tender process for the Banking and insurance business partnership categories had been completed on 29th November; for the Telecoms and Utility Services initiated on 27th November and for Auto and Oil and Gas, due to start in early 2007.
- Detailed design elements required for the ODA planning application for the Olympic Village had been completed, and the invitation to negotiate phase on the Olympic Stadium commenced and on track to award a contract in February 2007.

- The total money raised since the Olympic Lottery inception was in line with the target.
- The final bids for cities to host the UK School Games 2008-2011 had been submitted and the Annual English Schools Sports Survey 2005/06 had been published on 17 October which showed that the Public Service Agreement Target for 2006 had been exceeded.
- The first year of the London Summer had concluded with over 300 events taking place and up to 100,000 people participating.

Olympic & Paralympic Costs:

The Secretary of State reported on her appearance before the Culture, Media and Sport Select Committee on 21 November 2006.. The Committee's report was expected to be published in the New Year.

The Secretary of State had set out to the Committee her assessment of the increase in the core costs of the Olympic Park – a total of £900m above the original budget. The core costs of the Olympic Park do not include costs of regeneration. Nor do they include any additional costs arising from the treatment of tax and the size and funding of any contingency, negotiations on which are continuing within Government.

The final budget had yet to be resolved but the Secretary of State was confident that a satisfactory resolution would be reached in the New Year.

London 2012 Sustainability Plan

David Howarth, Director & Secretary to the Board (Olympic Programme Support Unit), gave an oral update to the meeting on progress of the London 2012 Sustainability Plan. Under the direction of the Director, OPSU, Stakeholders were working together to produce an overarching London 2012 Sustainability Plan. This would build on the signed London 2012 Sustainability Policy and provide the umbrella document under which individual stakeholder plans will sit. A final draft would be circulated at the end of February 2007 and for the Board to approve the full plan in March 2007. The 2012 communications team would then produce a public document for launch and distribution mid April under the new 2012 Brand.

ODA Planning Application & Sustainable Development Strategy

Alison Nimmo, Director of Design & Regeneration (ODA), gave a presentation to the Board on the ODA Planning Application and Sustainable Development Strategy. Jerome Frost, Head of Design (ODA) and Paula Hirst, Sustainability Advisor (ODA) were also in attendance for this item.

The Board were informed that the planning application was being submitted in a flexible format in January 2007, and would be accompanied by an Environmental Impact Assessment and Transport Impact Assessment.

Reports for Information

The Director of the Olympic Programme Support Unit advised the Board that approval by correspondence would be required before the next meeting, on proposed changes to the Olympic Village, which needed to be agreed with the International Olympic Committee.

The Chairman of LOCOG reported that LOCOG may be in a position to announce the preferred partner for the banking sector before the next Board meeting.