

Attendance List

5th Olympic Board Meeting

3pm 15 December 2005
Department of Culture, Media and Sport
Meeting Room GCR2
2 – 4 Cockspur Street London SW1Y 5DH

Chair:

Rt. Hon Tessa Jowell **Secretary of State for Culture, Media and Sport**

Present:

Mr Ken Livingston **The Mayor of London**

Lord Coe **Chairman**
London Organising Committee of the Olympic Games

Lord Moynihan **Chairman**
British Olympic Association

In Attendance:

Rt. Hon Richard Caborn **Minister for Sport**
Department for Culture, Media and Sport

Dame Sue Street **Permanent Secretary**
Department for Culture, Media and Sport

Ms Anjana Amin **Olympics Team**
Greater London Authority

Mr Paul Bolt **Director, Olympic Board Secretary**
Olympic Board Secretariat

Mr Simon Clegg **Chief Executive**
British Olympic Association

Mr Neale Coleman **Director of Business Planning and Regeneration**
Greater London Authority

Mr Andy Crump **Head of Secretariat**
Olympic Board Secretariat

Ms Sara Friend **Director of Legal Services**
British Olympic Association

Mr Jeff Jacobs **Director General**
Department for Culture, Media and Sport

Mr Jack Lemley **Chairman**
Olympic Delivery Authority

Mr Keith Mills **Interim Chief Executive**
London Organising Committee of the Olympic Games

Mr Mike Power **Chief Operating Officer**
London Organising Committee of the Olympic Games

Mr Matthew Symes **Interim Director, Olympic Games Unit**
Department for Culture, Media and Sport

Meeting Summary

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The Chair opened the meeting by welcoming Mr Jack Lemley to his new post as Chair of the Olympic Delivery Authority and to the Olympic Board.

The Minutes of the 4th Olympic Board Meeting were agreed.

Establishment of Labour Market Capacity Taskforce: The GLA introduced the paper, explaining that it had been agreed with a range of Government Departments, proposing that Jeremy Long Chair the task-force.

The importance of developing skills was recognised as one of the key benefits the Olympics could bring. The proposals in the paper were agreed, subject to ensuring that work being undertaken by the Department for Work and Pensions was fully integrated; all of the Regional Development Agencies and Learning and Skills Councils across the UK were engaged; that it addressed skills levels in East London; and that it consider the supply chain issues.

Design Optimisation and Cost Review: The DCMS and the GLA updated the Board on the design optimisation and cost review processes.

The cost review was broad ranging and had identified areas of potential savings. The Stakeholders agreed that five working groups be established to pursue these, engaging with Stakeholders, with a deadline for completion of the date of the establishment of the ODA.

In parallel with this, there was an urgent need to agree the physical relocations proposed by the design optimisation work.

Programme Workshops: The Director of the Olympic Board Secretariat introduced the paper and explained that this was an update only and that no final decisions had been taken. A paper would be coming back to the Board for agreement at the February meeting after a further workshop in the following week where senior officials would seek to finalise the objectives.

The issues of the venue legacies and benefits capture the overall programme objectives needed to be treated separately, with the graphic prepared by

Accenture being reviewed by the Secretariat to reflect the policy decisions made on ownership of the specific objectives.

Aquatics Centre: The Board was given a verbal update on developments in relation to the Aquatic Centre.

Olympic Board Register of Interests: It was agreed that this issue should be revisited once there was greater clarity on the comparability of the various registers of interests.

LOCOG - Appointment of Chief Executive: The Chair of LOCOG reported that the LOCOG Chief Executive appointment would be made later that day, with an announcement on Monday, and thanked all Stakeholders for respecting confidentiality through the process.

The Chair reinforced Lord Coe's latter point; stating that the Olympic Board must speak with one voice and be free at meetings to have full and frank exchanges of views.

The next meeting would be convened on 1 February 2006.