

Minutes of the 59th Board meeting

22 September 2011

Present: John Armitt, Sir Roy McNulty, Lorraine Baldry, Barry Camfield, Tony Ball, Stephen Duckworth, Christopher Garnett, David Fison, David Taylor, Sally Morgan, Nicholas Serota

Apologies

Neale Coleman and Kumar Muthalagappan sent their apologies as they were unable to attend the meeting.

Declarations of Interest

David Fison declared an interest as a Director of Osborne which had won two contracts on the Olympic Village.

Christopher Garnett declared an interest as an interest as a Member of the Board of Transport for London.

Minutes of Previous Meeting & Actions Arising

The Board agreed the Minutes of the 58th Board Meeting 28 July 2011.

Chairman's Report

This item was noted.

Programme Performance Summary -Chief Executive's Report

The Chief Executive reported that there had been three RIDDOR accidents and five security incidents in this period. The AFR is at 0.15 (total) and 0.18 on the Village.

The Chief Executive presented his report. He drew attention to the following points in particular:

- 90.4% of venues and infrastructure to Games Time had been completed.
- 90.7% of the Village had been completed.
- Approximately 1.8million work hours had been completed on site in August 2011, including Off Park Projects & Services.

Programme Achievements and Progress

Completion and handover/takeover of MPC

Handover of Stadium to LOCOG

Public Test Events held for Basketball and BMX

Opening of the Retail Lifeline achieved

ODA Transport participation at Weymouth Carnival

Observation exercise carried out on the first day of Westfield Opening

Excel Pontoon footbridge installed

The Board noted the Programme Performance Summary- Chief Executive's report, and the associated actions.

Look and Feel of the Olympic Park

This item was introduced by the Head of Design who reported that the ODA had looked at projects where planning regulations necessitated a design response, where there were a design gaps and for enhancement of spectator experience. A list of projects was identified and LOCOG had undertaken crowd modeling which led to the need to open up new parts of the Olympic parklands to spectators.

It was noted that following a review of the ODA Look and Feel project these items had been approved by Ministers.

A discussion took place with the following being clarified: The Programme of Look and Feel works discharged the ODA's planning obligations and concluded the ODA's Arts programme.

The Board noted the presentation on the Look and Feel of the Olympic Park.

Communications Report

No items were reported.

Finance Committee

The Board noted the draft minutes of the 32nd Finance Committee meeting.

Audit Committee

The Board noted the draft minutes of the 38th Audit Committee meeting.

Remuneration Committee

There were no meeting minutes to report.

SHE Committee

The Board noted the minutes of the draft 15th Safety, Health and Environment Committee.

Planning Committee

There were no meeting minutes to report.