

Minutes of 38th Board Meeting:

23 July 2009

John Armitt, Lorraine Baldry, Barry Camfield, Neale Coleman, Stephen Duckworth, David Fison, Christopher Garnett, Sir Roy McNulty, Baroness Sally Morgan, Kumar Muthalagappan, Sir Nicholas Serota and David Taylor.

Apologies

There were apologies from Tony Ball who was unable to attend the meeting.

Declarations of Interest

Neale Coleman declared an interest as an employee of the Greater London Authority (GLA), of which Transport for London (TfL) and the London Development Agency (LDA) are separate functional bodies;

Christopher Garnett declared an interest as a Member of the Board of TfL.

Minutes of Previous Meeting & Actions Arising

The Board agreed the Minutes of the 37th Board meeting held on 25 June 2009.

Chairman's Report

The Chairman drew the Board's attention to the ODA year end results which had been recently published with generally positive press comment.

The first ODA safety awards evening had been held on 2 July 2009 and had been considered a great success. They were attended by representatives from the ODA, CLM, the Tier 1 contractors and external stakeholders such as the Environment Agency.

The Board noted the Chairman's report.

Chief Executive's Report

The Chief Executive tabled his report. He drew attention to the following points in particular:

Accidents on the Park were up but there were more people operating within it. There had been a number of RIDDOR incidents on the Village in the last quarter. The ODA Health and Safety team had worked with Lend Lease and Village safety was much improved.

The negotiations with CLM for Tranche 2 of the current Task Order, that would start from 1 January 2010, would be ongoing throughout the autumn.

The Board noted the Chief Executive's report dated June 2009.

Olympic Village – Triathlon Transaction

The Chief Executive introduced the paper setting out the final terms of the sale of affordable housing at the Olympic Village to Triathlon Homes and the future actions which flowed from the transaction including the drawing up of a sales and marketing protocol.

The Board noted the terms upon which the disposal of the affordable housing at the Olympic Village to Triathlon was completed.

Eton Manor Business Case

The Project Sponsor (A Nimmo) introduced the Eton Manor Business Case, which would be submitted to the Olympic Project Review Group (OPRG). She reminded the Board of the complexity of the site and the significant redesign which had been required. The planning application was due for submission by the end of July 2009. Agreement between English Hockey and Lee Valley Regional Park was key to OPRG agreement for additional funding.

The Board approved the Business Case for onward submission to OPRG and project investment.

Temporary Water Polo Venue Strategic Outline Case

The Project Sponsor (A Nimmo) introduced the Strategic Outline Case for the temporary Water Polo Venue. She reminded Members that Waterpolo had always been planned as a temporary venue though its location had been moved from UEL Docklands to the Park in order for it to be part of the Aquatics Zone. It was made up of two enclosed pools and a warm up pool.

Members discussed a number of issues, including the need for the timely release of the site (being used by Balfour Beatty for the lay out of the Aquatics roof), its condition, and the constrained size of the site.

Members discussed the procurement of the temporary pools and legacy implications. They noted that there are only 8 days of Waterpolo at the Olympics and the venue was not required for the Paralympics. Members noted that the Government Olympic Executive (GOE) and Sport England were tasked with finding uses for these pools after the Games.

The Board noted the Strategic Outline Case and agreed it should go forward for approval to the Olympic Board.

PVC Update Report on Stadium and Forward Strategy

The Project Sponsors (A Nimmo and D Epstein) updated the Board on PVC and the strategy going forward. Following publication of the ODA/Olympic Board's policy on PVC the Stadium had placed an order for a PVC membrane roof and the Basketball Arena had selected a preferred supplier for the fabric on the roof and the walls of the building. The ODA policy had 10 requirements and both venues have met 8 out of the 10 requirements. Unfortunately, the ODA had been unable to find a supplier who could offer material with recycled content or that is phthalate free within the time constraints required by the programme. No one had produced Green PVC for temporary use on this scale before. Environmental problems arose mainly from phthalates in PVC destruction so appropriate disposal and end use of the products was being looked at as well. Members noted the Commission for Sustainable London's comments that the ODA had used reasonable endeavours to achieve the criteria.

The Board noted the progress to date in meeting the Olympic Board policy on the use of PVC and noted the proposals for supporting projects and suppliers to meet the requirements in the policy.

ODA's Role from 2011 Onwards

A Nimmo and H Shiplee gave the Board a presentation on the different options for the ODA from 2011 onwards. It had always been the ODA's plan to finish the majority of construction in 2011.

Members noted that the Olympic Park Legacy Company (OPLC) was expecting to take on responsibility for the Park after the Games. GOE were discussing these issues with the ODA and LOCOG and the Chief Executive would continue to liaise with GOE to define scope and related funding during Park Operations.

The Board endorsed the proposed approach.

Directors' Indemnities

The Board noted the paper regarding directors duties and summary of the insurance available and approved the draft indemnity letters to be sent by ODA to ODA Board members, directors and officers and also to Directors and officers of the ODA subsidiary companies.

Quarterly Report to Funders – June 2009

The Board noted the June 2009 Quarterly Report to Funders.

Communications Progress Report

The Director of Communications presented a paper on key activities undertaken in the last month and highlighted the events planned for London 2012's 3 Years to go celebrations.

Finance Committee

The Board noted that there were no Minutes to report.

Audit Committee

The Board noted the draft Minutes of the 21st Audit Committee Meeting held on 19 June 2009.

Planning Committee

The Board noted the Minutes of the 47th Planning Committee meeting held on 23 June 2009.

Remuneration Committee

The Board noted that there were no Minutes to report.

Safety Health and Environment Committee

The Board noted that the SHE Committee had met the previous day.